

**NORTEC STUDENTS REGISTRATION FLOW CHARTS -
SELF SPONSORED RETURNING STUDENTS (TERM 1) JANUARY 2025 INTAKE**

Tuition Fees Payment
Proceed to **ZANACO BANK** or **ZANACO AGENT** to Make Tuition Fees Payments using **NORTEC BILL MUSTER (6032)**
NOTE: Use your Computer Number or NRC Number as Reference

Accommodation Status
If accommodated, report to the **Matron/Warden**.
NOTE:
Only students who have paid 100% of their tuition fees will be accommodated.

Online Class Registration
Complete online class registration by visiting the website: **sis.nortec.edu.zm**. If you encounter challenges during registration, please refer to the guidelines available at: <https://www.nortec.edu.zm/wp-content/uploads/2024/12/Nortec-Student-Information-System-User-Guide-Final.pdf>.
OR Visit Accounts Desk in the Dining Hall (DH)

**END OF REGISTRATION:
CHECK THE CLASS TIMETABLE ON THE NOTICE BOARD AND REPORT TO CLASS**

NOTE: REGISTRATION CLOSES ON 28TH FEBRUARY 2025