NORTEC STUDENTS REGISTRATION FLOW CHARTS -

CDF / TEVETA SPONSORED RETURNING STUDENTS (TERM 1) JANUARY 2025

Service Fees Payment

Proceed to **ZANACO BANK** or **ZANACO AGENT** to make Service Fees Payments using **NORTEC BILL MUSTER (6032)**

NOTE: Use your Computer Number or NRC Number as Reference

NOTE: this is only Applicable to TEVETA Students

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Accommodation Status

If accommodated, report to the **Matron/Warden. If Not Proceed to the Next Step to complete online Class Registration**

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Online Class Registration

Complete online class registration by visiting the website: **sis.nortec.edu.zm**. If you encounter challenges during registration, please refer to the guidelines available at: https://www.nortec.edu.zm/wp-content/uploads/2024/12/Nortec--Student-Information-System-User-Guide-Final.pdf.

OR Visit Accounts Desk in the Dining Hall (DH)

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END OF REGISTRATION: CHECK THE CLASS TIMETABLE ON THE NOTICE BOARD AND REPORT TO CLASS

NOTE: REGISTRATION CLOSES ON 28TH FEBRUARY 2025